



# MINNESOTA MATH AND SCIENCE ACADEMY

## BOARD OF DIRECTORS

**Dr. Ozer Asdemir**  
*President*

**Dr. Rosilyn Carroll**  
*Vice President*

**Dr. Gene Scapanski**  
*Board Member*

**Mustafa Igdelioglu**  
*Board Member*

**Ahmet Akyol**  
*Secretary*

## MEETING AGENDA

**Date:** *January 12, 2015*  
**Time:** *6:30 P.M.*  
**Location:** *169 Jenks Ave. St. Paul, MN 55117*

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- I. Roll Call
- II. Public Comment
- III. Approval of Agenda
- IV. Approval of Previous Meeting Minutes
- V. Financial Reports
- VI. Staff Professional Development Plan
- VII. Expansion Plans
- VIII. PLTW Curriculum
- IX. Bonus payment for Staff
- X. Sponsor Items
- XI. Director's Report
- XII. Recommendation of New Board Member
- XIII. New Business
- XIV. Adjournment

# ***MMSA Board of Directors***

## ***Meeting Minutes***

January 12, 2015

### **I. Roll call**

Dr. Scapanski called to order the regular meeting of the MMSA Educational Board at 6:43 p.m. on January 12, 2015 at MMSA school building. The following persons were present: Dr. Gene Scapanski (Board member), Mr. Mustafa Igdelioglu (Board member), Mr. Ahmet Akyol (Board Secretary), Mr. Yasar Bora (Concept Schools representative), Mr. Mustafa Icel (Director), Mr. Murat Oguz (Principal), Ms. Lisa Hasledalen (Finance officer).

Dr. Rosilyn Carroll and Dr. Ozer Asdemir were notified absences.

### **II. Public comments**

There was no public comment.

### **III. Approval of agenda**

Board members reviewed the agenda and has amended the proposed agenda. After the amendment; Mr. Akyol moved and Mr. Igdelioglu seconded to approve the agenda.

Approved unanimously.

### **IV. Approval of previous meeting minutes**

Board members reviewed the minutes from the last meeting. After the review; Mr. Akyol moved and Mr. Igdelioglu seconded to approve the previous meeting minutes.

Approved unanimously.

### **V. Financial reports**

Ms. Hasledalen presented both the November and December financial statements. Mr. Bora proposed to change a certain portion of the existing Concept Schools loan from short-term to long-term. Due to some high expenditures in certain items (e.g. %215 for Administration Supplies & Equipment) Mr. Scapanski asked if a revised budget can be adopted in the course of the year. After

the review and discussions; Mr. Akyol moved and Mr. Igdelioglu seconded to approve the November and December financial reports.

Approved unanimously.

#### **VI. Staff professional development plan**

Mr. Oguz informed the Board about the needs for teacher professional development. Dr. Barbara Shin is helping in creating a comprehensive plan for staff professional development. Mr. Oguz will present the proposed plan during the next Board meeting. Mr. Oguz asked the Board to approve:

- i) Submission of Q-comp Letter of Intent for 2015-16,
- ii) Creating time for staff trainings by having last Wednesdays of every calendar month as half day for students.

After the discussions; Mr. Igdelioglu moved and Mr. Akyol seconded to approve both proposals.

Approved unanimously.

#### **VII. Expansion plans**

Mr. Bora presented the draft plans for the second phase of the construction. He informed the Board that the location of the gym was moved to the adjacent building. He will present the final plans in the next meeting.

Mr. Igdelioglu pointed out that the previous meeting minutes required an amendment for agenda item IV due to missing wording. Mr. Igdelioglu moved and Mr. Akyol seconded to add “and second phase of construction” to the approved motion. Approved unanimously.

#### **VIII. PLTW curriculum**

Mr. Oguz informed the Board of the plan to introduce Project Lead The Way, a STEM curriculum, for next school year. After review of the program; Mr. Akyol moved and Mr. Igdelioglu seconded to approve the implementation of the program.

Approved unanimously.

#### **IX. Bonus payment for Staff**

Mr. Oguz proposed to make a bonus payment to Mr. Timothy Warren, the Dean of Students, in the amount of \$2,500 in recognition of his dedication and hard work. After discussions; Mr. Akyol moved and Mr. Igdelioglu seconded to approve the bonus payment.

Approved unanimously.

#### **X. Sponsor items**

There were no items from the Sponsor.

#### **XI. Director's report**

Mr. Oguz informed the Board about current enrollment numbers, curricular and co-curricular activities, hiring and recruitment plans for next year. He also informed the Board that the school was approved for Community Eligibility Provision (as of Jan 1, 2015) that entitles all students for free breakfast and lunch. The school administration has decided to waive the pending breakfast and lunch fees prior to the approval of CEP.

#### **XII. Recommendation of a new Board member**

Mr. Igdelioglu recommended a new Board member, Mr. Serkan Gunpinar, to replace him. After reviewing his resume, the Board has decided to invite Mr. Gunpinar for the next meeting before a decision is made.

#### **XIII. New Business**

Mr. Mustafa Icel submitted his resignation from his position as the school Director effective immediately. Board accepted his resignation.

#### **XIV. Adjournment**

Dr. Scapanski adjourned the meeting at 8:44 p.m.